

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

LAW DEPARTMENT – Expenditure incurred on outsourcing of (5) Data Entry Operators through a registered man power supplying agency – Sanction of Rs. 71,014/- (Rupees seventy one thousand and fourteen only) to M/s. Signy Management Services Private Limited, Hyderabad for the months of May, 2009, June, 2009 and July, 2009 for the period from 21-05-2009 to 20-06-2009 and from 21-06-2009 to 20-07-2009 - Orders – Issued.

LAW (M.I) DEPARTMENT

G.O.Rt.No.1345

Dated: 04-08-2009.  
Read the following:-

1. G.O.Rt.No. 2501, Finance (SMPC) Department,  
Dated 13-07-2006.
2. G.O.Rt.No. 4271, Finance (SMPC) Department, Dated 1-11-2008.
3. G.O.Rt.No.954, Law, Dated 16-06-2009.
4. From M/s.Signy Management Services Private Limited, Hyderabad,  
Letter, Dated 27-06-2009 & 21-07-2009 along with Bill No. 083 & 112,  
Dated 27-06-2009 & 21-07-2009 and Advance Stamped Receipt  
for Rs.74,836/-
5. G.O.Rt.No.1291, Law, Dated 29-07-2009.
6. Letter No.2671/58/M.I/2009, Law, Dated 04-08-2009.

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ORDER:-

In the G.O.5<sup>th</sup> read above, orders have been issued continuing the following posts for one more year w.e.f. 02-04-2009 to 31-03-2010 on outsourcing basis as per the details shown below:-

Sl. No.	Name of the post	No. of posts	Remuneration per month (excluding other statutory payments)
(1)	(2)	(3)	(4)
1	Data Entry Operators	5	Rs.5,500/-
2	Typist (Telugu)	1	Rs.4,900/-
3	Attender (Office Subordinates)	2	Rs. 3,900/-

2. In the reference 3<sup>rd</sup> read above, an amount of Rs. 74,670/- (Rupees seventy four thousand six hundred and seventy only) was sanctioned to M/s.Signy Management Services Private Limited, Hyderabad towards remuneration, 5% Agency Commission and other statutory payments for the months of March, 2009 to May, 2009 for the period from 21-03-2009 to 20-05-2009 for sponsoring (5) Data Entry Operators to Law Department on outsourcing basis, as per the orders issued in the G.O.2<sup>nd</sup> read above.

3. In the reference 4<sup>th</sup> read above, M/s.Signy Management Services Private Limited, Hyderabad has submitted bills along with Advance Stamped Receipt for Rs.74,836/- (Rupees seventy four thousand eight hundred and thirty six only) towards remuneration, 5% Agency Commission and other statutory payments for the months of May, 2009 to July, 2009 for the period from 21-05-2009 to 20-07-2009 for sponsoring (5) Data Entry Operators.

4. In the reference 6<sup>th</sup> read above, Sri L. Balu, D.E.O., Law Department was granted Extra-Ordinary Leave for (7) days from 01-06-2009 and 02-06-2009, 13-07-2009 and 14-07-2009 and from 23-07-2009 25-07-2009 on loss of pay on personal affairs.

5. After careful examination, sanction is hereby accorded for payment of an amount of Rs.71,014/- (Rupees seventy one thousand and fourteen only) towards remuneration, 5% Agency Commission and other statutory payments for the months of May, 2009 to July, 2009 for the period from 21-05-2009 to 20-06-2009 and from 21-06-2009 to 20-07-2009 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (5) Data Entry Operators to Law Department, as per the details shown below:-

<b>Bill No. &amp; Date</b>	<b>Total</b>	<b>Amount</b>	<b>Period/Classification</b>
Bill No.083, Dated 27-06-2009		Rs. 44,000/- @ Rs.5,500/- p.m. per each	From 21-05-2009 to 20-06-2009 and from 21-06-2009 to 20-07-2009 for (4) D.E.Os.
Bill No.112, Dated 21-07-2009		Rs.10,278.13	From 21-05-2009 to 31-05-2009, 03- 06-2009 to 20-06-2009 and from 21- 06-2009 to 12-07-2009, 15-07-2009 to 20-07-2009 for Sri L. Balu, D.E.O.
	Total Remuneration	<b>Rs.54,278.13</b>	
	(-)	Rs. 6,513.37	12% on remuneration towards Employees Contribution to Provident Fund
	Sub-Total (A)	Rs. 47,764.76	
	(-)	Rs. 949.86	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
	(-)	Rs. 600.00	Professional Tax @ Rs.60/- per each for 5 D.E.Os. from 21-05-2009 to 20-06-2009 and from 21-06-2009 to 20-07-2009
	Sub-Total (B)	<b>Rs.46,214.90</b>	<b>Remuneration to be paid to the employees</b>
	(+)	Rs. 6,513.37	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	Rs.7,387.25	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)
	(+)	Rs. 949.86	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	Rs.2,578.21	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.
	Sub-Total (C)	<b>Rs.63,643.59</b>	

	(+)	Rs. 6555.28 (-) Rs.1,898.16 ----- Rs.4,657.12 -----	10.3% on Total Bill (10% Service Tax and 3% on Service Tax towards Education Cess) (Rs.1,898.16 towards excess Service Tax sanctioned from 24-02-2009 to 20-05-2009).
	(+)	Rs. 2,713.90	5% on remuneration towards Agency Commission
	Grand Total	Rs.71,014.16 rounded to Rs.71,014/-	--

**(Rupees seventy one thousand and fourteen only)**

6. The expenditure sanctioned in Para (5) above shall be debited to “2052 Secretariat General Services - M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other contractual services”.

7. Law (Claims) Department are requested to draw an amount Rs.71,014/- (Rupees seventy one thousand and fourteen only) sanctioned at Para (5) above and disburse the same to M/s.Signy Management Services Private Limited, Hyderabad under proper acknowledgment.

8. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of **Rs. 9,367.50 rounded to 9,368/- (Rupees nine thousand three hundred and sixty eight only) per each (excluding E.P.F. and E.S.I towards employee's contribution) to Sri G. Pullaiah, Smt M. Ramadevi, Smt.Ch.S. Jhansi Lakshmi and Sri D. Vinay Kumar, Data Entry Operators, Law Department and Rs.8,744.90 rounded to Rs.8,745/- (Rupees eight thousand and forty five only) to Sri L. Balu, Data Entry Operator, Law Department** towards remuneration for the months of May, 2009, June, 2009 and July, 2009 for the period from 21-05-2009 to 20-06-2009 and from 21-06-2009 to 20-07-2009 and produce a certificate regarding proper remittance of E.P.F., E.S.I contributions (Employee's + Employer's) and Professional Tax for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**V. SURI APPA RAO,**  
**Secretary to Government,**  
**Legal Affairs.**

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
2-1-503/2, Street No.8, Beside State Bank of Hyderabad,  
Nallakunta,  
HYDERABAD- 500 044.

Copy to: The D.P.A.O., Secretariat Branch, Hyderabad.

- „ : Law (Claims) Department.
- „ : The Branch Manager, E.S.I.Corporation, Chikkadpally, Hyderabad.
- „ : Employees' Provident Fund Organization, Bhavishyanidhi Bhavan,  
Barkatpura, Hyderabad – 500 405.
- „ : S/f and S/c.

// forwarded by order //

**SECTION OFFICER**